REQUEST FOR PROPOSAL

FOR

Empanelment of Vendors for CCTV Surveillance of Evaluation Zones on Rental Basis

ASSAM HIGHER SECONDARY EDUCATION COUNCIL
BAMUNIMAIDAM, GUWAHATI-21

No:AHSEC/EST/CCTV/CEN/ZONE/504/16/1771 Date:- 27/12/2016

Request for Proposal (RfP) for Empanelment of Vendors for CCTV Surveillance of Evaluation Zones on Rental Basis

Assam Higher Secondary Education Council (AHSEC) invites proposals from experienced firms/agencies for installation and maintenance of CCTV System and allied components on rental basis for surveillance of examination related works at approximately 40 (Forty) different Higher Secondary Final Year Evaluation Zones located across Assam.

The detailed RfP document will be available in the official website of AHSEC http://www.ahsec.nic.in from 30/12/2016 onwards. Last date of submission of Proposal is 20/01/2017 upto 2 PM (IST).

Sd/
Secretary i/c,
Assam Higher Secondary Education Council,
Guwahati

Memo No:- AHSEC/EST/CCTV/CEN/ZONE/504/16/1771 -A- Date:- 27/12/2016
Copy forwarded to:

1) The Chairman, AHSEC for favour of kind information.
2) The Deputy Secretary (inspection) for information. He is requested to upload the detailed RfP document into the website of AHSEC.
3) The Superintendent, Establishment Branch for information. He is requested to arrange for publishing of this advertisement in one issue of the Assam Tribune and Asomiya Pratidin.

Sd/
Secretary i/c,
Assam Higher Secondary Education Council,
Guwahati

Disclaimer

The information contained in this Request for Proposal (RfP) document or subsequently provided to Bidders, whether verbally or in documentary or any other form by or on behalf of Assam Higher Secondary Education Council (AHSEC) or any of its employees or advisers, is provided to Bidders on the terms and conditions set out in this RfP document and such other terms and conditions subject to which such information is provided.

This RfP document is not an agreement or an offer by AHSEC to the prospective Bidders or any other person. The purpose of this RfP document is to provide interested parties with information that may be useful to them in the formulation of their Proposals pursuant to this RfP document. This RfP document includes statements, which reflect various assumptions and assessments arrived at by AHSEC in relation to the proposed Assignment. Such assumptions, assessments and statements do not purport to contain all the information that each Bidder may require. This RfP document may not be appropriate for all persons, and it is not possible for AHSEC, its employees or advisers to consider the objectives, technical expertise and particular needs of each party who reads or uses this RfP document. The assumptions, assessments, statements and information contained in this RfP document, may not be complete, accurate, adequate or correct. Each Bidder should, therefore, conduct its own investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments and information contained in this RfP document and obtain independent advice from appropriate sources.

Information provided in this RfP document to the Bidders may be on a wide range of matters, some of which may depend upon interpretation of law. The information given is not intended to be an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. AHSEC accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on the law expressed herein.

AHSEC, its employees and advisers make no representation or warranty and shall have no liability to any person including any Bidder under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this RfP document or otherwise, including the accuracy, adequacy, correctness, reliability or completeness of the RfP document and any assessment, assumption, statement or information contained therein or deemed to form part of this RfP document or arising in any way in this Selection Process.

AHSEC also accepts no liability of any nature whether resulting from negligence or otherwise however caused arising from reliance of any Bidder upon the statements contained in this RfP document.

AHSEC may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumption contained in this RfP document.

The issue of this RfP document does not imply that AHSEC is bound to select a Bidder or to appoint the Selected Bidder, as the case may be, for the proposed Assignment and AHSEC reserves the right to reject all or any of the Proposals without assigning any reasons whatsoever.

The Bidder shall bear all its costs associated with or relating to the preparation and submission of its Proposal including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by AHSEC or any other costs incurred in connection with or relating to its Proposal. All such costs and expenses will remain with the Bidder and AHSEC shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by an Bidder in preparation or submission of the Proposal, regardless of the conduct or outcome of the Selection Process.

Empanelment of Vendors for CCTV Surveillance of Evaluation Zones on Rental Basis

1. **Background**

AHSEC was established as per the Assam Higher Secondary Act, 1984 in order to regulate, supervise and develop the system of Higher Secondary Education in the state of Assam. The Council is responsible for conducting examinations at senior secondary level for the students enrolled to the different Higher Secondary Schools/Colleges under its affiliation apart from performing works related to the academic curriculum and recognition and permission of institutions etc.

AHSEC in its endeavour to keep surveillance in examination related works at evaluation zones, invites proposal from experienced firms /agencies for installation and maintenance of CCTV System and allied components on rental basis in approximately 40 (Forty) Higher Secondary Final Year Evaluation Zones located across Assam.

2. **Schedule of Events**

SL. NO.	EVENT	DATE
1	Date of downloading of RfP document	30/12 /2016 onwards
2	Last Date for Receiving Queries over email	07/01/2017 upto 2 PM (IST) Email id: ahsec1@yahoo.com
3	Last Date for Submission of Proposal	20/01/2017 upto 2 PM (IST)
4	Opening of Technical Bid	20/01/2017 at 3 PM (IST)
5	Opening of Financial Bid	To be intimated

a) If any date specified herein is a holiday, then the next working day will be considered for the activity.
b) The Schedule indicated above is tentative and AHSEC may change any or the entire schedule.
c) The RfP document is available in the official website of AHSEC http://www.ahsec.nic.in only. The RfP document will not be sold at AHSEC office.

3. **Scope of Work**

The scope of work for the work is mentioned below-

3.1 For convenience of the proposed work, all the districts of Assam are divided into 2 (two) regions. A selected bidder will provide CCTV surveillance in the Evaluation Zones located in the districts falling in the region(s) allotted to him. Bidders are to mention their region priority as per Annexure-V of the RfP document. The region list is as below-

Region1- Tinsukia, Dibrugarh, Jorhat, Sivsagar, Golaghat, Sonitpur, Darrang, Dhemaji, Lakhimpur, Nagaon, Morigaon, Karbi Anglong
Region2- Kamrup, Goalpara, Nalbari, Dhubri, Kokrajhar, Bongaigaon, Barpeta, Karimganj, Hailakandi

3.2 The Evaluation Zones shall need the CCTV surveillance for around 75 days during February-April of the year.
3.3 The space inside evaluation rooms, approach to the evaluation rooms, and store of all the Evaluation Zones are to be under surveillance.
3.4 Cameras should be installed such that the entire surveillance space is covered with least number of cameras.

3.5 CCTV surveillance of fully functioning system with proper testing should start at least 1 (one) day prior to the start of evaluation activity.

3.6 Manufacturing plant of the manufacturer of all the items of the CCTV system should be ISO certified.

3.7 All the items of the CCTV system should be CE/FCC/UL certified.

3.8 Minimum 21 inch LED TV/Monitor with a USB mouse is to be provided to each Evaluation Zone for real time monitoring.

3.9 DVR (Digital Video Recorder) with following minimum specification is to be provided to each Evaluation Zone-

- 3.9.1 H.264 dual-stream Video Compression
- 3.9.2 Capable for storing records upto 75 days for all the cameras. Required internal SATA hard disk(s) to be provided.
- 3.9.3 USB ports should support pen drive or external SATA Hard Disk Drive upto 4 TB
- 3.9.4 Simultaneous recording, playback and backup facility
- 3.9.5 Provision for synchronous playback of all the channels
- 3.9.6 Facility for taking backup of any number of cameras at a time.
- 3.9.7 Capability to take backup between any two dates and times
- 3.9.8 Watermark facility for date time and camera Id.
- 3.9.9 Support camera of minimum 720p (High Definition) resolution.
- 3.9.10 Power Supply: 12 Volt DC

3.10 Camera (bullet/dome) is to be installed with the following minimum specifications-

- 3.10.1 IP66 weatherproof standard
- 3.10.2 Image Sensor: 1/3 inch 1 Megapixel CMOS
- 3.10.3 resolution of 720p (High Definition)
- 3.10.4 Lens: 3.6 mm
- 3.10.5 Video Frame rate: 30 fps
- 3.10.6 Infrared LED (24 Nos.) to see upto 20 meter distance.
- 3.10.7 Outdoor cameras need to be covered appropriately.
- 3.10.8 Power Supply: 12 Volt DC

3.11 An SMPS for supplying power to the cameras is to be provided with each system.

3.12 Cabling is to be done with 3+1 core coaxial cable (RG6 or RG59).

3.13 Round PVC pipe (3/4 inch, 1 inch and 1.5 inch diameter) is to be used to cover the coaxial cables.

3.14 Minimum 3 (three) hours Power backup provision to the CCTV systems.

3.15 Special measures should be taken while installing and de-installing the CCTV system so that there is no damage to any materials of the Evaluation Zones.

3.16 Training to at least 1 (one) person authorised by the incharge of the Evaluation Zone.

3.17 During the time of surveillance, if any problem is reported from any Evaluation Zone, the selected Bidder(s) needs to resolve the problem within 2 (Two) hours. In case the device showing problem could not be taken to functioning condition, the same is to be replaced until being repaired so that the surveillance is not disrupted for long.

4. **Bid Processing Fee**

Bidders are required to submit a non-refundable bid processing fee of Rs. 2,000.00 (Two Thousand Only) in the form of a demand draft drawn from a Nationalized/Scheduled bank located in India in favour of the Secretary, Assam Higher Secondary Education Council payable at Guwahati. Proposals without Bid Processing Fee will be summarily rejected.

5. **Earnest Money Deposit (EMD)**

Bidders shall submit along with the Proposal an EMD of Rs. 10,000.00 (Ten Thousands only) in the form of demand draft drawn from a Nationalized/Scheduled bank located in India in favour of the Secretary, Assam Higher Secondary Education Council payable at Guwahati. Proposals without Bid Processing Fee will be summarily rejected.

The EMD of unsuccessful Bidders will be returned without any interest as promptly as possible on acceptance of the bid of the selected Bidder(s) or when the bidding process is

cancelled by AHSEC. EMD of the successful bidder will be returned upon submission of Performance Security in the form of Bank Guarantee as mentioned in Clause No. 6.

The EMD may be forfeited:

- If a Bidder(s) withdraws its bid during the period of bid validity.
- In case of a successful Bidder(s), if the Bidder fails to sign the contract in accordance with this RfP document.

6. **Performance Bank Guarantee**
The selected Bidder(s) shall have to furnish performance security by way of an irrevocable bank guarantee, issued by a nationalized/scheduled bank located in India in favour of the Secretary, Assam Higher Secondary Education Council for an amount calculated @ 10% (Ten Percent) of the total project cost (including Applicable Taxes) within 5 (Five) days from the date of issue of LoI. The Performance bank guarantee should be valid till 30th April, 2019.

7. **Contract Agreement**
The selected Bidder(s) will be issued a Letter of Intent (LoI) prior to signing a contract agreement with AHSEC for 3 (three) yeas. The contract agreement will have to be signed by the selected Bidder(s) within the stipulated time mentioned in the LoI.

8. **Right to amend document**
AHSEC reserves right to modify the RfP document through addendum/corrigendum, any time prior to the last date for submission of Proposal **which will be uploaded in the AHSEC website only from time to time, not to be floated in any newspaper**. Any addendum/ corrigendum thus issued shall be part of this RfP document In order to provide prospective Bidders reasonable time to respond to the modifications, AHSEC may, at its sole discretion, extend the last date for submission of bids.

9. **Right to accept or reject bids**
AHSEC reserves the right to accept or reject any or all bids without assigning any reason whatsoever. Decision of AHSEC in this regard will be final.

10. **Number of Proposals**
No Bidder shall submit more than 1 (one) Proposal for the proposed work. Submission of more than 1 (one) bid by any Bidder shall be sufficient ground for disqualification of the Bidder.

11. **Currency**
The Bidders shall mention cost of all the goods and services in Indian Rupees only. All payments will be made in Indian Rupees only.

12. **Due diligence**
The Bidder is expected to and shall be deemed to have examined all instructions, forms, terms, guidelines and specifications in this RfP document. The Proposal should be precise, complete and in the prescribed format as per the requirement of the RfP document. Failure to furnish all information required by the RfP document or submission of Proposal not responsive to the RfP document in every respect will be at the Bidder's risk and may result in rejection of Proposal. AHSEC shall at its sole discretion be entitled to determine the adequacy / sufficiency of the information provided by the Bidder.

13. **Cost of bidding**
The Bidder shall bear all costs associated with the preparation and submission of its Proposal and AHSEC shall in no event or circumstance be held responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.

14. **Period of Validity**
    14.1 Proposals shall remain valid for 180 (One hundred and eighty) days after the last date of submission of bids. AHSEC holds the right to reject a Proposal valid for a period shorter than 180 days as nonresponsive, without any correspondence.

14.2 In exceptional circumstances, AHSEC may solicit the Bidder's consent to an extension of the period of validity. The request and the response thereto shall be made in writing. Extension of validity period by the Bidder shall be unconditional. EMD provided may also be mutually extended. A Bidder may refuse the request without forfeiting the EMD. A Bidder granting extension of validity will not be permitted to modify his Proposal.

15. **Delay in Completion of Work**

In case of any delay by the selected Bidder(s) to complete the work in the scheduled time, penalty @ 0.2% (Zero Point Two Percent) of the total Project Cost per day will be imposed on the selected Bidder(s).

16. **Termination of Contract**

AHSEC reserves the right to terminate the agreement with the selected Bidder(s) at any stage in case of breach of any of the terms and conditions by the selected Bidder(s) or in case their performance is not found satisfactory. AHSEC shall be entitled to terminate the agreement with immediate effect in case of any neglect or lapse on the part of the selected Bidder(s). AHSEC may also terminate the Contract at any time without cause by providing at least 30 (Thirty) days' prior written notice to selected Bidder(s).

17. **Sub Contracting**

Any part of the Assignment as per the scope of work mentioned in the RfP document shall not be outsourced to a third party without seeking the consent of the AHSEC Authority in writing. The Authority may allow or disallow sub contracting of a part of the Assignment depending upon the justification for the necessity of sub contracting.

18. **Indemnity**

The selected Bidder(s) shall have to indemnify AHSEC against any loss/expenditure incurred or any disputes/claims from anybody for having used/using patented design. Any patented design shall be under manufacturer's license agreements and a copy of such agreement authorizing the selected Bidder(s) to manufacture the patented designs shall be given to AHSEC.

19. **Date of Reckoning**

The experience of the Bidders and their professionals should be reckoned from the last date of submission of Proposal for the proposed work of AHSEC

20. **Eligibility Criteria:**

The Bidder should have the following eligibility criteria to participate in the technical bid-

(A)Technical:

- The Bidder should have at least 5 (Five) years experience in supply, installation and maintenance of CCTV system and allied components.
- The Bidder should have completed at least 2 (one) projects each of worth Indian Rupees not less than 2 (Two) lakhs of similar nature during last 3 (three) years.
- The Bidder must have at least 5 (Five) technical professionals each with experience not less than 2 (Two) years in installation and maintenance of CCTV system and allied components.
- The Bidder should be a legal entity registered under applicable law in India.
- The Bidder must have office located in Assam.
- The Bidder should not be blacklisted by any department/organization.

(B) Financial:

- The Total Turnover of the Bidder must be equal to or more than Indian Rupees 75 (Seventy Five) Lakh from during the last 3 (three) years.
- The Turnover of the Bidder must be equal to or more than Indian Rupees 25 (Twenty Five) Lakh in each year during the last 3 (three) years.

21. **Authentication of Proposal**
The Proposal shall be signed on each page by a person or persons duly authorized by the Bidder. Document reflecting Power of Attorney of the authorized signatory shall be provided with the Proposal. The Bidder also need to submit a copy of the RfP document sealed and signed by the authorized signatory as a token of acceptance to the terms and conditions of the RfP document.

22. **Language of Proposal**
The language of Proposal, all related correspondence and supporting documents should be written only in English. In case language of any document submitted is other than English, a translated English version duly certified by competent authority should be submitted.

23. **Validation of Interlineations in Proposal**
Any interlineations, erasures, alterations, overwriting, additions shall be valid only if the person or persons signing the Proposal have authenticated the same with signature.

24. **Sealing and Marking of Proposal**
The envelopes for the technical bid and the financial bid shall be placed in a sealed outer envelope clearly marked as "Proposal for Empanelment of Vendors for CCTV Surveillance of Evaluation Zones on Rental Basis". If the outer envelope is not sealed and marked as required, AHSEC will assume no responsibility for the Proposal's misplacement or premature opening.

25. **Address for Proposal submission**
The Proposal complete in all respect should be submitted to the following address-

The Secretary, Assam Higher Secondary Education Council, Bamunimaidam, Guwahati-781021, Assam

26. **Submission of Work Plan**
Bidders need to submit its work plan for the approach and methodology to be adopted in carrying out the proposed assignment as a part of the technical bid. The work Plan should contain all the technical specifications of the materials to be used along with make and model and maintenance procedure etc.

27. **Rejection of Proposal**
Proposals, incomplete in any respect or received without drafts for cost of RfP document or EMD or received after due date and time will be summarily rejected.

28. **Payment Terms**

The payment will be made after completion of evaluation activity of Evaluation Zones subject to satisfactory completion of work. Payment bills to be submitted for the days from the date of start of evaluation activity to the date of end of evaluation activity.

AHSEC will have no liability regarding transportation, boarding and lodging of the selected Bidder(s), their staff and machineries.

TDS applicable as on date shall be deducted from the actual bill submitted for payment.

29. **Confidentiality**
The selected Bidder(s) shall be responsible to maintain the confidentiality of data and any other information and make sure that information is not shared outside. The required confidentiality agreement shall be signed by the selected Bidder(s).

30. **Technical Evaluation Criteria**

SL. No.	Criteria	Technical Evaluation Parameters	Requirements	Maximum Marks
1	Bidder's Experience	Number of Projects worth Indian Rupees not less than 2 (Two) Lakh in installation and maintenance of CCTV system and allied components in India during Last 3 years	Equal to or more than 4 projects : 30 marks 3 Projects : 24 marks 2 Projects : 18 marks 1 Projects : 0 marks	**30**
2	Manpower	Permanent professionals with experience not less than 2 years in the field of installation and maintenance of CCTV system and allied components	More than 8 Personnels : 20 marks 7-8 Personnels : 16 marks 5-6 Personnels : 12 marks Less than 5 Personnels: 0 marks	**20**
3	Work plan of the Bidder			**20**
4	Financial Strength	Financial performance of the Bidder for the last 3 (Three)financial years as established through documents certified by Charted Accountant subject to fulfillment of Clause 21.B	Equal to more than Rs. 1.25 crore : 30 marks Between Rs. 1.25 crore (excluding) & Rs. 1 Crore (including): 25 marks Between Rs. 1 crore (excluding) & Rs. 75 Lakh (including): 20 marks Less than 1 crore: 0 marks	**30**
5	**Total Marks**			**100**

31. **Evaluation and comparison of bids**

Technical bid evaluation will be completed prior to any financial bid is being opened. Any condition of the Bidders sent along with the bids, if any, shall not be binding on AHSEC and liable to be rejected. Bids will be evaluated by an Evaluation Committee formed by the Authority.

Bids shall be evaluated on a Quality and Cost Based Selection (QCBS) basis. Bids shall be ranked according to their combined technical score (St) and financial score (Sf) using the formula (T = the weight given to the Technical bid = 50%; P = the weight given to the Financial bid = 50%; T + P = 100%): S (Final Score) = St x T + Sf x P. Contract will be awarded to the Bidder scoring highest Final Score (S). In the event of Final Score (S) of two or more bidders are tied, then the bidder scoring more in the technical evaluation will be awarded the contract.

31.1 **Technical Bid Evaluation:** The cut-off marks for short-listing based on the technical evaluation is 60% of total marks. Based on the bid evaluation, only technically qualified Bidders scoring equal to or more than cut-off marks shall be short-listed for evaluating their financials bids. Consequent on evaluation, if less than two Bidders qualifies the technical evaluation, the authority at its discretion may relax the norms for technical evaluation.

31.2 **Financial Bid Evaluation:** Financial bids of only the short-listed Bidders shall be opened. A date, time and venue will be notified to all Bidders for announcing the result of evaluation and opening of Financial Bids. Before opening of the Financial Bids, the list of prequalified Bids along with their technical scores will be read out. The lowest evaluated financial quote (Fm) will be given the maximum financial score of 100 (One Hundred) points. The financial scores (Sf) of the other Financial Proposals will be computed as per the formula: Sf = 100 x Fm/F, in which Sf is the financial score, Fm is the lowest financial quote and F is the financial quote under consideration.

The rates mentioned in the financial bid are to be mentioned in words as well as in figures. In case of any deviation, the rate quoted in words will be accepted.

32. **Submission of Bids**

Interested Bidders are requested to submit the technical bid (Annexure-II) and financial bid (Annexure-V) in two separate envelopes clearly marking as “Technical Bid” and “Financial Bid” on the respective envelopes. Both these envelopes are to be put inside an outer envelope as mentioned in clause 24. The demand draft for bid processing fee, demand draft for EMD and covering letter (Annexure-I) shall be the part of the technical bid.

Proposal complete in all respect is to be submitted to the address mentioned in clause 25.

Annexure-I

Covering Letter
(On Bidder's letterhead)

FROM: (Full name and address of the Bidder)

……

……

……

To

The Secretary,
Assam Higher Secondary Education Council,
Bamunimaidam, Guwahati- 21, Assam

Sub: - Empanelment of Vendors for CCTV Surveillance of Evaluation Zones on Rental Basis.

Ref: RfP No. AHSEC/EST/CCTV/CEN/ZONE/504/16/1771 dated 27/12/2016

Sir,

We hereby submit our Proposal in full compliance with terms & conditions of the above referred RfP document. A copy of the RfP document, duly signed on each page is also submitted as a proof of our acceptance of all specifications as well as terms & Conditions. We have submitted the requisite amount of bid Processing fee and EMD in the form of Demand Drafts.

Yours Faithfully,

Signature of the authorized signatory of the

Bidder with name, designation, seal and date

Annexure-II

Technical bid
(On Bidder's letterhead)

SL. No.	Particulars	Give details or mention page no. where attached
1	Name of the Bidder	
2	Address, email id and telephone number of the registered office of the Bidder	
3	Address, email id and telephone number of the office of the Bidder located Assam	
4	Name, designation, address, email id and mobile number of the contact person of the Bidder	
5	Date of Incorporation (attach photocopy of documents)	
6	Date of Commencement of Business	
7	Registration number of the Bidder (attach photocopy of registration certificate)	
8	PAN Number the Bidder (attach photocopy of PAN card)	
9	Recent service tax return (attach photocopy of documents)	
10	Recent sales tax return (attach photocopy of documents) of the Bidder	
11	Recent income Tax Return (attach photocopy of documents) of the Bidder	
12	Trade License of the Bidder	
13	Attach document authorizing the authorized signatory of the Bidder	
14	Experience of the Bidder in installation and maintenance of CCTV system during last 5 (Five) years in the format at Annexure- III with relevant work orders/satisfactory completion certificates.	
15	Certificate about number of permanent professionals of the Bidder with experience of minimum 2 years in the field of installation and maintenance of CCTV system in Bidder's Letterhead	
16	Certificate for not being blacklisted in the format at Annexure- IV	
17	Chartered Accountant certified Turnover during the last 3(Three) financial years with year- wise break up (attach certificate) of the Bidder	
18	Priority List in the format at Annexure-V	
19	Work Plan of the Bidder	

Signature of the authorized signatory of the Bidder with name, designation, seal and date

Annexure-III

Experience in Installation and Maintenance of CCTV System

(On Bidder's letterhead)

A. **Completed Projects during the last five years (extra rows may be added if required):**

SL. No.	Name & Address of The client	Date of start of the work	Date of Completion	Description of Work	Cost of the Project in Indian Rupees
1					
2					
3					
4					

B. Ongoing Projects during the last five years (extra rows may be added if required):

SL. No.	Name & address of the Client	Date of Start of the work	Project Duration	Description of Work	Cost of the Project in Indian Rupees
1					
2					
3					
4					

Note: Please also note that the copies of work orders or satisfactory completion certificate from the clients shall be required to be submitted for all the above mentioned projects.

Signature of the authorized signatory of the

Bidder with name, designation, seal and date

Annexure-IV

Certificate for not being blacklisted
(On Bidder's letterhead)

To **Date:**

The Secretary,
Assam Higher Secondary Education Council,
Bamunimaidam, Guwahati- 21

Sub: Self Certification

Sir,

I, the undersigned hereby certify that neither the M/s _____ nor any of its directors/constituent partners have been blacklisted by any State or Central Government or Government Undertaking / Enterprise, prior to the date of submission of this Proposal for Empanelment of Vendors for CCTV Surveillance of Evaluation Zones on Rental Basis.

The undersigned hereby authorize(s) and request(s) any bank, person, firm or corporation to furnish pertinent information deemed necessary and requested by AHSEC with the intention of verifying the correctness of this statement or regarding the competence and general reputation as stated above.

Yours faithfully,

Signature of the authorized signatory of the

Bidder with name, designation, seal and date

Annexure-V

Priority List

(On Bidder's letterhead)

SL. No.	Region	Priority
1	Region1	Priority1/Priority2
2	Region2	Priority1/Priority2

(**Note:** Bidders are to tick on the appropriate priority in third column of the above table)

Signature of the authorized signatory of the Bidder with name, designation, seal and date

Annexure-VI

Financial Bid

(On Bidder's letterhead)

Name of Work: Installation and Maintenance of CCTV System

SL. No.	Particulars	Make	Model	Unit Amount (INR) including all applicable taxes per day	Quantity	Total Amount (INR) including all applicable taxes per day
1	8-Channel DVR with SATA Hard Disk(s), SMPS and Power Backup				20	
2	16-Channel DVR with SATA Hard Disk(s), SMPS and Power Backup				20	
3	Dome Camera				200	
4	Bullet Camera				200	
5	21 inch LED TV/Monitor with USB Mouse				40	
6	Installation and de-installation charges per camera (including cabling, cashing, configuration and labour charges etc.)				400	
Total (Both in figure as well as in words)						

Declaration:

This is to certify that we before signing this job assignment have read and fully understood all the terms and conditions contained in the RfP document for Empanelment of Vendors for CCTV Surveillance of Evaluation Zones on Rental Basis and undertake ourselves to strictly abide by them.

Signature of the authorized signatory of the

Bidder with name, designation, seal and date